



# La Kermesse Franco-Américaine

P. O. Box 289  
Biddeford, ME 04005-0289

## Food/Merchant Vendor Application

**Please Complete and Return as soon as possible**  
**To: La Kermesse Franco – Americaine, C/O Field Space Rentals**  
**P.O. Box 289, Biddeford, Maine 04005-0289**

La Kermesse 2017

Dear Vendor,

**Please note that our festival is located on the corner of West St and Prospect St. Biddeford, ME. The dates for this year's festival will be June 23-25. Note June 23rd will be for the block party located on the Waterfront on Water St. The festival will opened on the June 24<sup>th</sup> at 4:00 pm. Our festival will be held on City/School grounds this year so there will be **no alcohol nor tobacco use.****

Please read the list of Festival Details and Rules carefully, and note any special needs you may have so we can properly address them prior to your arrival at the Fair Grounds. Space rental is on a first-come, first-serve basis so please send in your application for review as soon as possible. Once approved, a member will be in touch via e-mail to send confirmation along with payment information. Please be aware that space is limited, and ***your application must be paid in full in order for us to reserve your space. Please return your application to:***

La Kermesse Franco-Americaine Festival  
c/o Field Space Rentals  
P.O. Box 289  
Biddeford, Maine 04005

**Name of Group or Organization:**

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**Contact Person (Please include address, telephone number, and email address for invoice):**

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**Brief Description of product for sale in the Concession (please be specific):**

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(Please be aware that exclusivity cannot be guaranteed to certain products.)

If you are selling a food product, your business or organization **MUST** provide us with a Certificate of Liability Insurance before set up. This must accompany your application prior to

coming on the field and setting up your outfit. No acceptations to this rule, if you do not provide us with a certificate, then you will be asked to leave the premises immediately. You can mail a copy of this to the address provided at the beginning of this application. Please be advised that you will need to provide your own soda and beverages to sell.

Although we do provide security that is on the fairgrounds, there are unforeseen circumstances that do occur that are beyond La Kermesse's control. Please be advised that you are still responsible for any items left in your area when you leave.

### **Food Vendors**

\_\_\_\_\_ Size 10' x 20' Food Vendor                      \$300.00  
\_\_\_\_\_ Size 20' x 20' Food Vendor                      \$650.00

120 volt electrical power and general lighting will be provided. This is for groups/individuals who supply their self-contained concession, subject to approval of the Committee. If you need a 220 line, this will be an additional cost of \$100.00. Please indicate below under "Additional or Special Power Needs."

### **Merchant Vendors**

\_\_\_\_\_ Size 10' x 20' Merchant Vendor                      \$275.00 each  
\_\_\_\_\_ Size 20' x 20' Merchant Vendor                      \$450.00 each

120 volt electrical power and general lighting will be provided. This is for groups/individuals who supply their self-contained concession, subject to approval of the Committee.

\*\*Please be advised that any structures used beyond the concession stand or the booth provided by La Kermesse will require an additional fee of \$50.00 for the use of that space. This includes both trailers and tents.

### **Additional or Special Power needs:**

(Please indicate how many 220-volt lines are needed in the space below.)

\_\_\_\_\_ Additional or special 220-volt line                      \$100.00 each  
\_\_\_\_\_ Tent Rental    \$100.00

### **Vendor Passes**

Field passes are required for all vendors on Festival grounds. They will be available for all vendors and each of their workers/volunteers for \$5.00 each and will be provided to you when you arrive on the fairgrounds. Please indicate how many passes you will need in the space below.

\_\_\_\_\_ Vendor Passes    \$5.00 each

\_\_\_\_\_ **Total Due (Please make check or money order payable to La Kermesse Franco – Americaine.)**

By signing below, I state I have read the attached Festival Details and Rules, and agree to adhere to all rules as stated. I further state that I will retain a copy of the Festival Details and Rules, along with a copy of the Non Profit Food/Merchant Vendor Application for reference at Festival time.

**Payment must be received in full in order to guarantee your spot on the field and must be received by May 28, 2017.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

<b>For Office Use Only</b>	
Date received _____	Check or money order # _____
Liability Insurance _____	Date Confirmation Letter Sent _____

## **La Kermesse Festival Details and Rules**

**Booth Set Up:** Thursday 11:00 AM – 4 PM.

La Kermesse will open to the Community at 4:00 PM on and Friday. It will open again from 9:00 AM - 10:30 PM on Saturday, and from 9:00 AM - 6:00 PM on Sunday. You and your coworkers are responsible for setting up your booth/space on Thursday and tearing down on Sunday. We ask that someone be at your booth/space during opening hours, Saturday until 10:00pm. The policy will be strictly enforced. All trash must be removed from your space before you leave. If you chose to leave early, payment will not be refunded and you will not be allowed to come back.

**Parking** We cannot allow vehicles to drive on the grass. There will however, be spaces provided for vehicles to unload.

**Location corner of West St. and Prospect St.**

### **Rules**

1. No motor homes, travel trailers, or vehicles will be used as part of a concession unless specially designed for that use. Use of any of these must be approved by the Festival Committee. There is no vehicle parking on the field, however parking is available in the adjacent lots. Each vendor will receive one complimentary parking pass.
2. Each vendor will be responsible for any licenses and inspection fees, and will be subject to inspection by the State of Maine for cleanliness and safety.
3. All workers are required to purchase an admission Festival pass.
4. La Kermesse reserves the right to determine suitability of sale and display.
5. All workers must be properly attired with shirt and shoes, at all times.
6. NO ALCOHOLIC BEVERAGES OR TOBACCO PRODUCTS ARE ALLOWED ON THE FIELD EXCEPT IN THE POSTED AREAS. This rule will be strictly enforced as our Festival will be held on City property. As such, we are required to adhere to the policies of the School Committee and City of Biddeford. La Kermesse has the right to have anyone removed from the Festival grounds if s/he is found to be under the influence of drugs or alcohol, or is observed smoking cigarettes while working on the field.

7. No pets are allowed on the Festival grounds unless prior authorization is requested and has been approved by the La Kermesse Festival Committee.
8. La Kermesse has the exclusive rights to its logo and this logo cannot be used without our express permission on any items for sale or display.
9. No selling of lighters, pocket knives, or any items related to illegal substances will be allowed.
10. No yard sale or flea market merchandise is allowed for sale or display in the craft area.

Failure to comply with the rules and regulations may result in the removal of offenders from Festival premises for the remainder of the weekend. If removed due to violation of the rules, no refund will be provided for space rental, admission, parking, etc.